



**Independent Studio Services**  
9545 Wentworth Street  
Sunland, CA 91040

**Phone:** (818) 951-5600  
**Fax:** (818) 951-2850  
**Email:** [accounts@issprops.com](mailto:accounts@issprops.com)

# PO Information

Dear Customer,

While we are eager to process applications for PO/open accounts, we must insist that a few basic procedures be followed:

1. Please fill out the credit application completely. The information requested helps expedite your application's completion.
2. The deposit policy and application must be signed and dated by an authorized signer.

Since most references will only furnish ratings via mail or fax, please allow 5-7 business days for your final account status to be determined. We prefer references that are industry-related and that you rent from, such as costumes, grip and electric or camera equipment.

**KODAK, PAGENET, SHIPPING COMPANIES, CAR RENTAL AGENCIES AND ALL PAYROLL SERVICES ARE NOT ACCEPTABLE REFERENCES, AS THEY WILL NOT RATE.**

Most banks require proper authorization to rate an account, so please fill out and sign the top half of the enclosed bank authorization form and return it to us with the other forms to the attention of the Credit Coordinator.